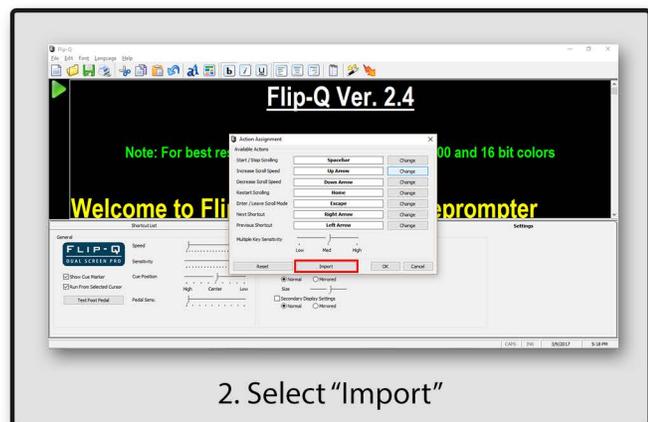# Prompter People™

Default Action Assignments

Flip Q ships with default keyboard controls. Only import an included new **"Action Assignments"** if you are setting our wireless remote, or your own remote or mouse. Wireless remotes and mouses require Action Assignments to be set. Please see below to import an Action Assignments.
*Action Assignements cannot be set for the Control Shuttle. To set up Control Shuttle please view our Shuttle Express Setup Guide.

1. Select "Action Assignment"
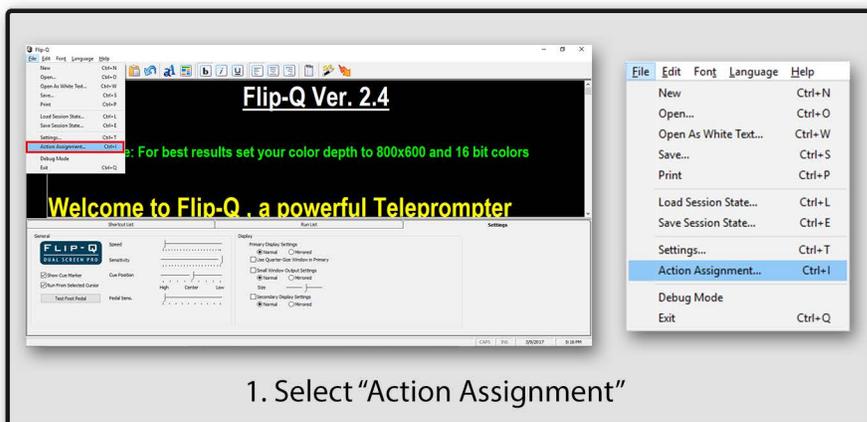
1. Open FlipQ. Navigate to your top menu and select "File" From the "File" menu select "Action Assignment."


2. Select "Import"

2. The "Action Assignment" window will open as a pop-Up widow. From the Action Assignment pop-up widow select "Import"

3. A finder or explorer window will pop-up. From this window navigate to your Flip-Q folder and find your "Action Assignment" folder. Navigate to either Mac or PC. Double click on the Action Assignment you want to set. You will be taken back to the Action Assignment window , select "OK" to set your new new Action Assignment.

File Extension Mac: ".ctpmac"
File Extension PC: ".ctp"
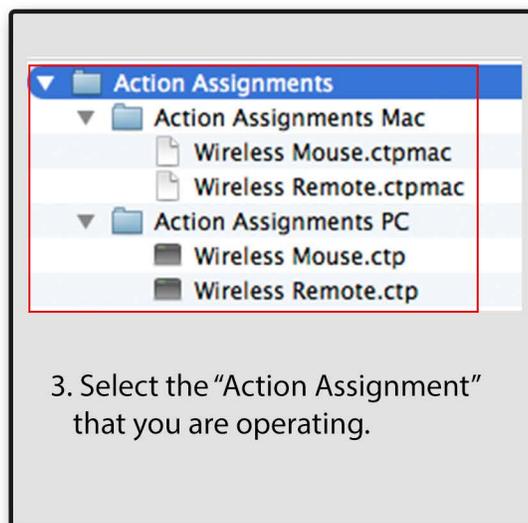
3. Select the "Action Assignment" that you are operating.

Customizing Action Assignments

Flip Q ships with default keyboard controls. Only reassign **"Action Assignments"** if you are setting up a wired or wireless remote, mouse, or want to customize keyboard controls. Wireless remotes and mouses require Action Assignments to be set. Please see below to customize Action Assignments.

1. Open FlipQ. Navigate to your top menu and select "File" From the "File" menu select "Action Assignment."
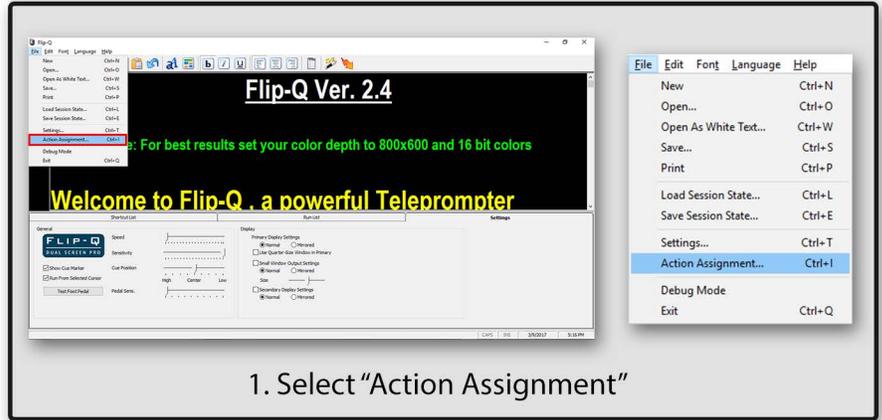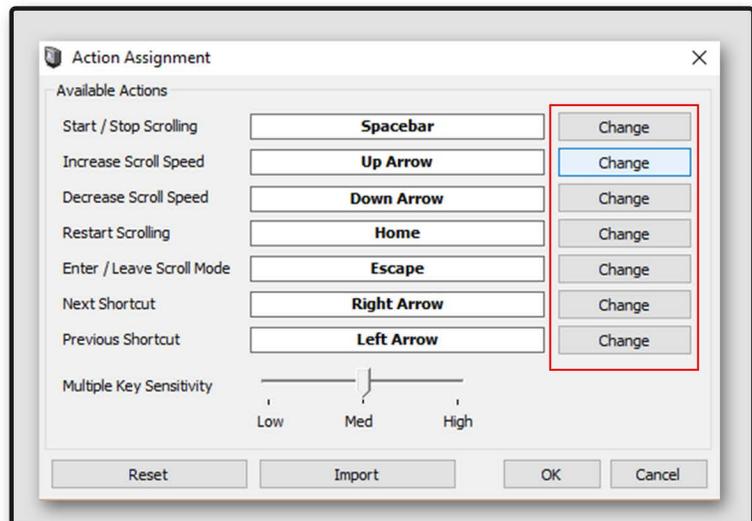

1. Select "Action Assignment"
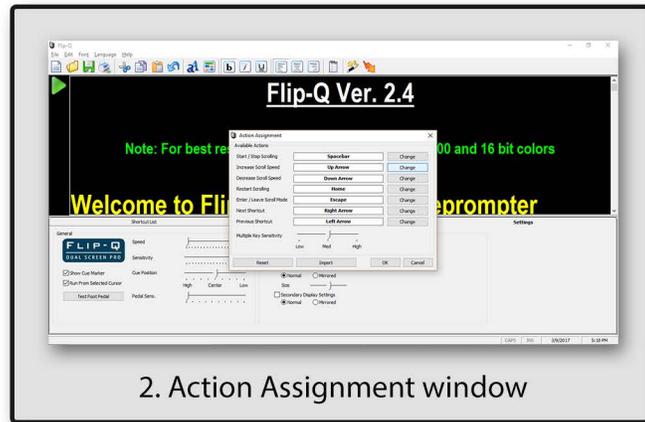
2. Action Assignment window

2. The "Action Assignment" window will open as a pop-Up widow. "Available Actions" are listed on the left. In the center are the "Actions". On the right is "Change"

3. Select "Change" next to the Available Action you want to change on your wireless remote, mouse, or keyboard.

4. Select "Use Keyboard" or "Use Mouse" Remember when setting your mouse or keyboard for this Action Assignment you will not be able to use both at the same time.

4. Select "Use Keyboard" or "Use Mouse"

5. Click into the empty box at the bottom.
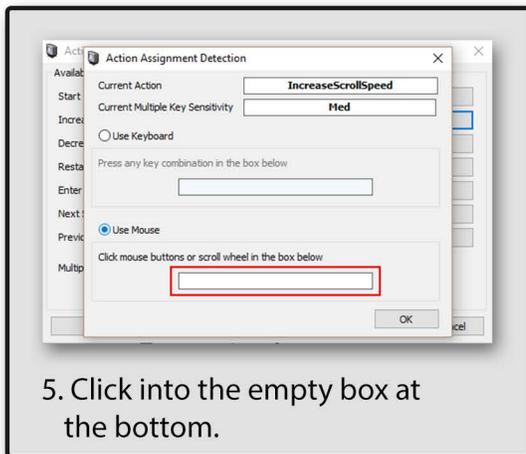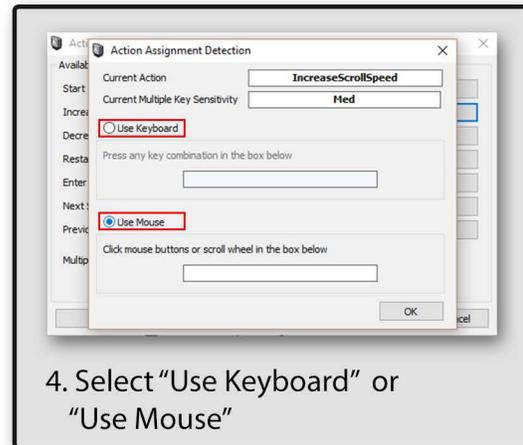
5. Once you have selected "Use Keyboard" or "Use Mouse" navigate to the empty box at the bottom of your pop-up window. Click into the empty space.

6. Once you have clicked into the empty space, perform the "Action" on your keyboard, mouse or remote that you wish to set for that "Action Assignment." The action you're performing will appear in the empty box.

6. Perform the action you want assigned on your wireless remote, mouse, or keyboard to set it.

Action Assignment Detection

Current Action — **IncreaseScrollSpeed**
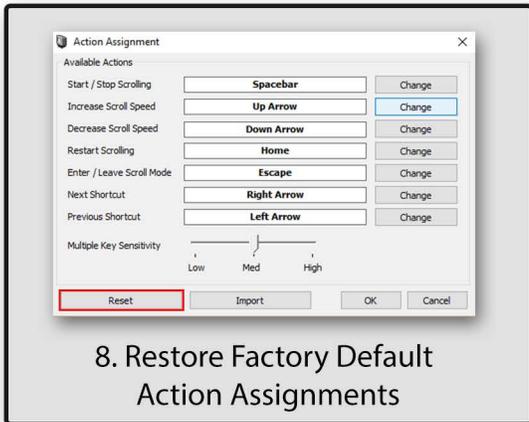
Current Multiple Key Sensitivity — **Med**

○ Use Keyboard

Press any key combination in the box below

◉ Use Mouse

Click mouse buttons or scroll wheel in the box below

Scroll Up

OK
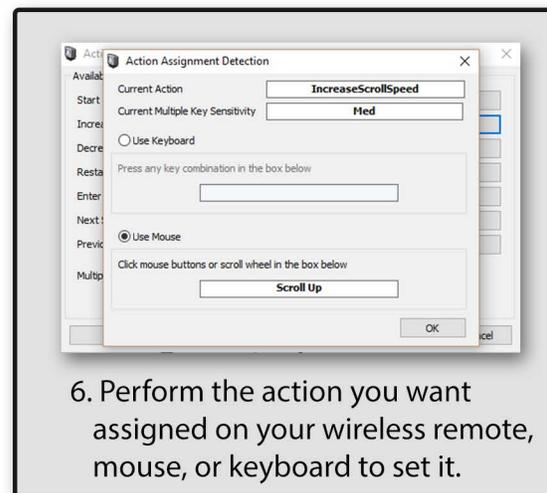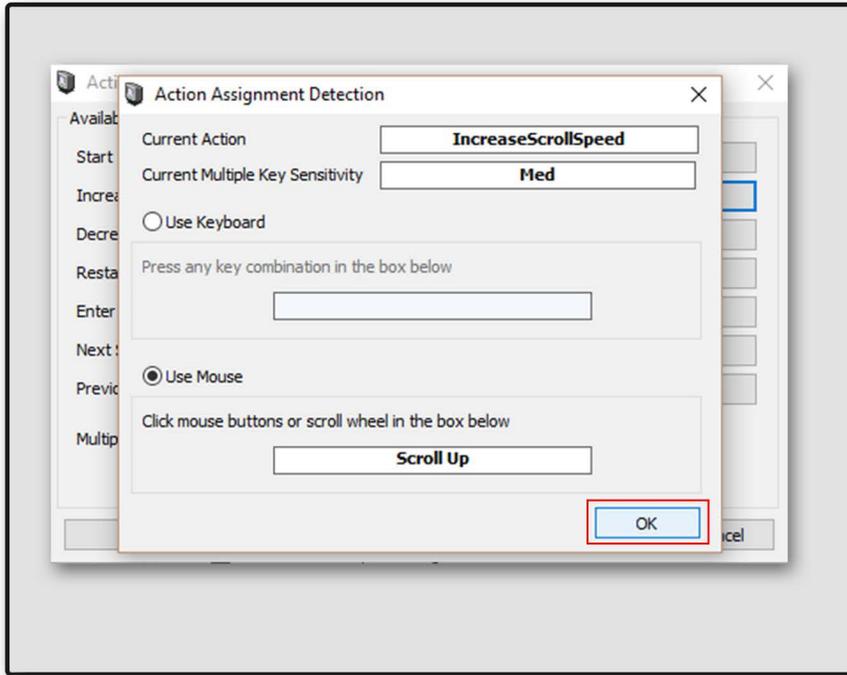
7. Select "OK" to save your action. Repeat steps 1 - 7 to set and save more editable actions.

Action Assignment

Available Actions

Action	Assignment	
Start / Stop Scrolling	Spacebar	Change
Increase Scroll Speed	Up Arrow	Change
Decrease Scroll Speed	Down Arrow	Change
Restart Scrolling	Home	Change
Enter / Leave Scroll Mode	Escape	Change
Next Shortcut	Right Arrow	Change
Previous Shortcut	Left Arrow	Change

Multiple Key Sensitivity — Low Med High

Reset | Import | OK | Cancel

8. Restore Factory Default Action Assignments

8. Select "Reset" to restory FlipQ Factory Defaults Action Assignments The PrompterPeople Foot Pedal requires default action assignments to be set to function properly.

Double Right Click
Next Shortcut

Right Click
Restart Scrolling

Scroll UP
Scroll Faster

Scroll Down
Scroll Slower

Left Click
Stop / Start Scrolling

Double Left Click
Previous Shortcut